

KATZ LAW, LLC

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CERTIFICATION LANGUAGE FOR A FEDERAL CLAIM:

Certification of the Claim

I, _____, the President of ABC Subcontractor, Inc., hereby certify that, to the best of my knowledge and belief, the claim stated herein is made in good faith, the supporting data is accurate and complete, and the amount requested accurately reflects the Contract adjustments to date for which ABC believes the Government is liable. By signing this claim submission letter below, I hereby attest to this Certification of ABC's claim, and that I am duly authorized to certify the claim on behalf of ABC Subcontractor. A written decision on this claim is requested to be issued forthwith.

[Signed]

**SAMPLE EMAIL – BUT FIRST ENSURE
THIS TYPE OF ACTION IS PERMISSIBLE
UNDER YOUR SUBCONTRACT!**

To: Bob [bob@gc.com]
From: Steve [steve@hotcoldmechanical.com]
Subject: Cost Impacts – Duct Obstructions

Bob, this email is to inform you that [MY COMPANY] is experiencing increased costs and time on account of obstructions in the shown path of duct runs in Building A. Roof trusses, catwalks, piping and other obstructions not shown on the drawings require continuous rerouting of duct. I have attached [MY COMPANY]'s standard rate sheet for time, material and equipment, and the daily tickets will now begin tracking all time and material dedicating to the rerouting of duct, which we will deem as a change to the contract for both cost and time increases. Please confirm payment at the indicated rates and a time extension for all time dedicated to re-routing. If I do not hear back, we will have to stop hanging duct until this matter is resolved. Thank you,

Steve

ORDER A RUBBER STAMP WITH THIS LANGUAGE FOR ALL RELEASES!

"Notwithstanding anything herein to the contrary, this release shall not apply to retention, unapproved and/or unbilled change order or other extra work, and work performed since the last billing cycle."

PRO-TIP: ALWAYS CONSULT A CONSTRUCTION LAWYER FIRST!

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